

C O N F I D E N T I A L

3 February 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of LogisticsSUBJECT: Report of Significant Logistics Activities for
Period Ending 3 February 1983 1. Progress Report on Tasks Assigned by the DCI/DDCI:No tasks assigned during this reporting period. 2. Items or Events of Major Interest that have Occurred During the Preceding Week:a. Congressional Budget Justification Book (CBJB): With the exception of Volume 3 (General Defense Intelligence Plan), all volumes of the FY 1984 CBJB were printed and delivered on time. Volume 3 is now ready for press and copies will be available Thursday, 3 February. b. DCI Annual Report: Concurrent with the weekend production of the CBJB's, 125 copies of the 1982 DCI Annual Report to Congress were delivered to the focal point at the Intelligence Community Staff on Monday, 31 January 1983. c. The final phase document has been submitted to Logistics & Procurement Law Division, OGC, for approval. Weekly meetings of the contractor and representatives of Agency components involved in alterations are continuing to ensure that work does remain on schedule. At the last meeting, the Office of Logistics (OL) was advised by the contractor's representative that he expects the top floor to be completed and ready for turnover to us by the latter part of February. d. Elevator Replacement at Community Headquarters Building (CHB): Work began this past week to replace the two existing elevators

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25X1 e. Vehicle Armoring: Motor Pool armorers completed the
armoring of two cars [] an Oldsmobile Cutlass
25X1 and an Oldsmobile Delta 88. Both cars were inspected and
approved by the Office of Security and the cars were delivered
to [] on 31 January 1983. [] 25X1

25X1 f. Broyhill Building (1000 Glebe Road): During last
month's power outage at the Broyhill Building, several electrical
deficiencies were discovered, namely: the first floor emergency
lights did not work; the lack of emergency lighting in the
elevators did not allow personnel to use the emergency telephone;
and the fire alarms could not be activated during the power
failure. These deficiencies will be corrected by the building
management within the next month. []

25X1 3. Significant Events Anticipated During the Coming Week:

None. []

Daniel C. King *for*.